Walking the Talk: Toward a Values-Aligned Academy

APPENDIX B: Participant Information and Consent Form

The HuMetricsHSS Team | Twitter: humetricshss | humetricshss@gmail.com

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Study Title: HuMetricsHSS – Humane Metrics for the Humanities and Social Sciences
Researcher and Title: Christopher P. Long
Department and Institution: Dean's Office, College of Arts & Letters
Contact Information: cplong@msu.edu
Sponsor: The Andrew W. Mellon Foundation
You are being asked to participate in a research study.

WHAT YOU WILL BE ASKED TO DO
As participants in a HuMetricsHSS workshop or interview, you will be asked to reflect upon the values that inform your research and pedagogy and the processes by which academic work is evaluated and rewarded at your institution and across higher education. The workshops require active engagement with participants and the interviews require candid responses to questions related to research evaluation processes.

YOUR RIGHTS TO PARTICIPATE, SAY NO, OR WITHDRAW
You have the right to say no to participate in the research. You can stop at any time after it has already started. There will be no consequences if you stop and you will not be criticized. You are free to skip any questions that you prefer not to answer.

CONTACT INFORMATION
If you have concerns or questions about this study, please contact the researcher (name and complete contact information: mailing address, e-mail address, phone number).
If you have questions or concerns about your role and rights as a research participant, would like to obtain information or offer input, or would like to register a complaint about this study, you may contact, anonymously if you wish, the Michigan State University's Human Research Protection Program at 517-355-2180, Fax 517-432-4503, or e-mail irb[at]msu.edu or regular mail at 4000 Collins Rd, Suite 136, Lansing, MI 48910.
DOCUMENTATION OF INFORMED CONSENT

For the workshops and interviews, the following informed consent procedure is planned: The potential participants will be informed via email invitation about the topics to be discussed, the risks and benefits of participation, the manner and form in which data will be collected, how confidentiality will be maintained, and who else will participate in the focus group. They can thus make an informed decision about their participation. Their attendance at the focus group sessions will indicate their consent. Ahead of publishing the final findings, a draft will be circulated among the participants for review.

The procedure for informed consent will not require the explicit signing of a consent form, but will ensure that consent is implied by their participation in the workshops and interviews.