



ARLS/NA OHIO VALLEY CHAPTER MEETING MINUTES

April 27, 2021

9:00 a.m. to 10:00 p.m.

Virtual Zoom Meeting

Attendees: Chris Mannix (CCAD), Leslie Jankowski (CCAD), Beth Owens (Cleveland Museum of Art), Alison Huftalen (Toledo Museum of Art), Stefanie Hilles (Miami University), Dai Newman (CCAD), Courtney Hunt (OSU), Karyn Hinkle (University of Kentucky), Courtney Baron (University of Louisville), Pam Eyerdam (Cleveland Public Library), Stephanie Kays (Denison), Edith Serkownek (Kent State), Jessica Fijalkovich (Akron Art Museum), Diane Dias de Fazio (student), Caitlin McGurk (OSU), Stephanie Grimm (George Mason University), Michelle Jennings (Ohio University), Matthew Gengler (Cleveland Museum of Art), Barb Prior (Oberlin), Meg Milewski (Toledo Museum of Art), Chloe Bragg (Cleveland Museum of Art)

1. Chris Mannix called the meeting to order at 9:03 a.m.
2. Approval of Fall 2020 Meeting minutes. Pam Eyerdam moved; Courtney Hunt seconded.
3. Reports
 - A. Chair's report—Chris Mannix
 - B. Secretary/Treasurer's report--Leslie Jankowski
 - Treasury: \$1913.06
 - Membership : 23 members, 0 friends, 1 student
 - C. Web Editor's report—(Marsha Miles not present)
 - D. Listserv report--Alison Huftalen
 - 27 posts
 - 51 subscribers
 - E. Travel Award Committee Report--Stefanie Hilles and Courtney Hunt
 - a. Jessica Fijalkovich and Diane Dias de Fazio were awarded \$50 to attend the national conference. Last year's winner, Chloe Bragg, was awarded \$150 to attend the national conference.
4. Unfinished Business

- A. The chapter bylaws need to be updated to make our friends and student categories of membership official. Stephanie Hilles volunteered to update the bylaws. They will be voted on by the membership.

Action item: Stefanie Hilles will update the bylaws and present them to the OV membership for approval.

- B. Archiving chapter documents
 - 1. Documents are in Basecamp.
 - 2. Beth Owens: many life changes, if notes are included with annual report, they will automatically be archived by national. Otherwise at the end of a 2-year term, the Secretary/Treasurer could send a membership roster and financial report on to be archived. Pam E thinks including a roster and financial report with the annual report would make it consistent. Stefanie Hilles said that membership is a category now. She guesses that the reporting system will be more consistent now that we have direction under new Executive leadership. We need to play catch up with older documents. Barb Prior thinks we should standardize. Stefanie H: the 2001-2002 membership lists missing and the annual report for 2004 seems to be missing as well.

Action item: Current and future Secretary/Treasurers will submit a membership roster and financial report to the Ohio Valley chair for inclusion in the chapter's annual report.

- C. Revisiting hosting the national conference
 - 1. Discussion about hosting in Columbus in 2025. Stefanie has had experience with applications.

Action item: Caitlin, Courtney, Edith, Alison, Michelle, Dai have volunteered to put together a proposal for the 2025 conference.

- 5. New Business
 - A. Chapter donation to annual conference
 - 1. \$200. Usually went to welcome party, but money is still needed in other areas. OV can sponsor a specific program or donate directly to a scholarship. The group decided to just give a general donation.

Action item: Leslie will send a \$200 donation to national for the general fund.

- B. Fall 2021 meeting date & location
 - 1. The fall meeting will be virtual (most chapters are doing this). The date is October 15, 2021.
- C. Michelle and Stefanie will take over Travel Award Committee. Courtney is leaving.
- D. Participants discussed possible in-person socialization after the fall chapter meeting.
- E. Barb shared that she has been having shelving problems with Patterson-Pope.

Adjournment

DRAFT