

**ARLIS/NA Southeast Chapter Annual Conference
2022 Fall Business Meeting
October 20, 2022 8:45 a.m. - 10:15 a.m.
Hybrid: On-site at Ringling College of Art and Design, Sarasota, and online via Zoom**

Attendees: 13 on-site, 7 virtual

Ann Baird, Cara Barker, Sheila Devaney, Meredith Hale, Shaina Harkness, Ann Holderfield, Kristina Keogh, Rocio Lopez-Dones, Marty Miller, Claire Powell, Janelle Rebel, Lindsey Reynolds, Virginia Seymour, Leah Sherman, April Smitley, Lee Sorensen, Alexandra Vargas-Minor, Laura Woodard, Floyd Zula

Meeting Minutes:

- **Welcome –**
 - Welcome by Ringling College Vice President for Academic Affairs, Dr. Peter McAllister
 - Ann Holderfield welcomed all as President of ARLIS/NA Southeast
 - Self-Introductions, and Self-Promotion
 - Call to order.

- **Land acknowledgment**
 - Read by Kristina Keogh
 - Ringling College of Art and Design acknowledges that we are standing on the ancestral, occupied land of the Seminole, Angola Maroon, and Calusa people - land that we now call Sarasota, Florida. We pay respect to the Seminole, Angola and Calusa elders, past and present. Please, take a moment to consider the many legacies of violence, displacement, migration, and settlement that place us together on this land today. Reflect on what your responsibility is to tell historical truths and how you and your organizations, communities, and families support indigenous people of whose land we work, live, and learn.

- **Approval of [minutes](#) from the Chapter virtual Spring business meeting, April 2022**
 - Approved by acclamation

- **Nominations –**
 - Nomination Committee (Lindsey Reynolds and Ann Holderfield)
 - For Vice President
 - Cara Barker, Western Carolina University
 - For Secretary
 - Ann Baird, University of Florida
 - Voting handled by Lee Sorensen as Interim Secretary, Ann Baird, was running for position
 - Marty Miller will serve as mentor chair

- **LoPresti Awards**
 - Presented by Virginia Seymour, chairman
 - Committee members: Ann Baird, Cara Barker, Janelle Rebel
 - Highest number of entries since 2016 with 6 new 1st time entries

- 29 new institutional contacts, 9 updated contacts
 - Clarified and organized program documentation
 - **Winners:** The Sculpture of William Edmondson and the Dirty South, both exhibition catalogs of black artists. El Cartel selected as honorable mention. First Spanish language winner
- **Reports and Updates**
 - **Secretary's Report** – *Ann Baird*
 - At the beginning of August I was asked by Ann Holderfield to fill the position of Interim Secretary of the Chapter. I accepted and since have enjoyed working with the Executive Board and learning more about the Chapter.
 - **Treasurer's Report** – *Lee Sorensen*
 - I. Recap of March Chapter report - Chicago
 - Smooth transition for Treasurer position (thanks Maggie Murphy)
 - II. Account changed from Suntrust to Wells-Fargo.
 - The two treasurers determined a flexible banking option.
 - New federal rules for small business banking accounts required incorporation (articles of incorporation be filed with a secretary of state, etc.)
 - Now ARLIS/NA - Southeast, Inc., of NC
 - Wells Fargo Advantages:
 - § Treasurer exchange/hand-off easier
 - § Accepts Zelle, Paypal etc.
 - III. The treasury had \$3620.84 at conf. Rep
 - Outlays were \$500 for the travel award recipient.
 - Conference income: \$740.00 (incl 1 refund)
 - Chapter donations \$110
 - \$4856.94
 - Expected expenditures: conference costs, honorarium to speaker
 - No questions
 - **Webmaster's Report** – *Mya Frieze*
 - Switch to Humanities Common which is being updated. Old site no longer being updated. Exploring membership list. Have a group - ARLIS SE members chapter. Challenge in figuring out how to protect privacy to avoid scams.
 - Will work with DEI to make sure it is accessible.
 - If you notice something not working. Send her an email so it can be fixed.
 - Lee - Are electronic archives going through you? Lee has physical archives at Duke but not digital.
 - Last bylaws review to archives to go to secretary
 - **ARTifacts Newsletter Updates** – *Ann Holderfield for Cary Wilkins*
 - Sept 16 2022. Need info. Activities and photos. Short and long. Members are encouraged to send short bios and high res photos.
 - **Mentoring Program Updates** – *Ann Holderfield (Marty Miller)*
 - No news to report.
 - **Professional Development Committee Update** - *Ann Holderfield*

- Ann and Kayla Morell serving on the committee. Kayla is the junior committee member. Ann will be working with her. Kayla will be chair of the committee next year.

o **Diversity, Equity, and Inclusion Advisory Board** - *Kristina Keogh, Ann Baird, Marty Miller*

With recently updated membership, the ARLIS/NA Southeast Chapter DEI Advisory Board has prioritized and can report on the following as part of the original DEI Task Force's long-term initiatives:

- The inclusion of "DEI programming as standard practice in future conference planning," including through a "special keynote session."
 - o For the 2022 Sarasota Conference, invited keynote speaker and artist Jason Lazarus, will discuss his work with live archives, among other projects. Lazarus' work also engages with disability and accessibility and attendees will have the opportunity to consider these areas within this artist's practice.
 - o Additionally, the Sarasota 2022 Conference will include a tour of the Ringling College Galleries exhibition *Courage, Dignity, and Determination: The Newtown History Series* with Director of Galleries and Chief Curator, Tim Jaeger. The exhibition features works about the contributions of African Americans in Sarasota created by current Ringling College students.
- The continuing "collaboration with the ARLIS/NA Southeast Webmaster...to address accessibility issues."
 - o Mya Frieze (Southeast Webmaster) has been working on using descriptive text instead of URLs, unless URLs are provided by other committees/organizers, and adding alt text for images on new posts.
 - o Board members are also looking into accessibility as the Chapter site has moved to Humanities Commons.
- The translation of "core Southeast Chapter documents into Spanish."
 - o Board members are examining a mechanism to secure needed translation. An adequate stipend or honorarium is necessary for the individual or individuals who take on this work.
 - o ARLIS/NA is also working with Humanities Commons to investigate an appropriate plugin that would secure translation.
- Board members also discussed additional outreach goals.
 - o As part of an initiative of President Ann Holderfield, we will be reaching out to institutions in Puerto Rico and the U.S. Virgin Islands to increase representation from these locations within the southeast region.
 - o Several institutions with art and architecture libraries have been identified, including, in Puerto Rico:
 - Escuela de Artes Plásticas y Diseño de Puerto Rico
 - Museo de Arte de Puerto Rico
 - Universidad de Puerto Rico, Río Piedras, Biblioteca de Arquitectura Santiago Iglesias
 - o We are continuing efforts to identify additional institutions in USVI
 - o We will also initiate renewed outreach to institutions with MLS/MLIS programs, including the HBCU, North Carolina Central University; as well as other HBCU's with art programs who employ art, design, or architecture librarians.

- **Updates from ARLIS/NA Executive Board** – Stephanie Grimm
 - Having 1st meeting today discuss perhaps changing how sites for conferences are chosen - through organizations, board and committee. Take pressure off of chapters
 - Changes to ARLIS/NE Bylaws approved
 - Restructure of executive committee
 - Encourage chapters to change best practices adoption language
 - Reminders - town hall meeting on humanities commons
 - Lee question - does plug-in cost money
 - State of Visual Resources Committee report
 - Would like to examine local chapter archives - clarify what is needed, when to send,
 - Anti-Racism committee report submitted to Executive Board over the summer
 - Management company for ARLIS has changed name
 - ARLIS in Bylaws. Can add to Chapter by-laws if desired.
 - Student driven anti-racism committee being formed
 - Question - do local chapters need to adopt language of ARLIS/NA

- **Unfinished Business**
 - Annual Goal Update - *Ann Holderfield*
 - Target art information professionals in the commonwealth of Puerto Rico and the American Virgin Islands in an effort to include representation within our chapter, which includes these geographic areas: DEI Advisory Board is taking this on

- **New Business**
 - Election Results - Lee Sorenson
 - 10 voting members - candidates passed
 - New ARLIS/NA Southeast Chapter public group in Humanities Commons - *Ann Holderfield*
 - Only have 8 members. Please join. A public group.
 - Presentations will not be recorded today
 - § But these will be in Docs
 - Open Discussion - everyone on group is public, not private
 - Website - arlisna.hcommons.org

- **2023 Chapter Conference City - *Cara Barker***
 - Introducing Western Carolina University in Sylva (Cullowhee) North Carolina
 - Featured area attractions
 - Asheville airport – 58 miles away

- **Announcements**
 - None

- **Adjournment**
 - Motion to adjourn by Kristina and seconded
 - Adjourned at 9:58 am

Minutes submitted by Ann Baird, secretary