

**ARLIS/NA Southeast Chapter
2021 Spring Business Meeting**

May 3, 2021

10 a.m.

Online via Zoom

Attendees:

Christine Anderson, Teresa Burk, Chaundria Campos, Kim Collins, Emily Decker-Bess, Mya Frieze, Patricia Gimenez, Stephanie Grimm, Elisa Hansen, Stefanie Hilles, Karyn Hinkle, Ann Holderfield, Kristina Keogh, Marty Miller, Kayla Morrell, Maggie Murphy, Janelle Rebel, Lindsey Reynolds, Erin Rutherford, Virginia Seymour, Leah Sherman, Lee Sorensen, Floyd Zula

Meeting Minutes:

- **Welcome**
 - Lindsey Reynolds welcomed all as President for those who hadn't met her

- **Land acknowledgment**
 - Lindsey read for her location in Athens, GA
 - Lot of work remains to talk about the history of slavery in the Southeastern United States

- **Netiquette, Self-Introductions, and Self-Promotion**
 - Quick review of Zoom features
 - Popcorn method for introductions (all)

- **Bylaws Review**
 - Lindsey commissioned this project; Leah Sherman, Marty Miller, Patricia Gimenez formed committee
 - See appendix on page 4 - Leah's Bylaws Review slide reviewed major changes
 - Will vote on changes today via Google form; must be members of chapter and NA in order to vote
 - Questions before voting: none
 - Link to Google voting form provided in chat
 - Changes unanimously approved

- **Approval of minutes from the chapter's virtual fall business meeting in October 2020**
 - Approved by acclamation

- **Reports and Updates**
 - **Secretary's Report**
 - Karyn Hinkle is happy to take up the new duties proposed for the position in the Bylaws review; she is using the SE Exec Board's Google account to take minutes now
 - **Treasurer's Report**
 - Maggie Murphy is still untangling our non-profit tax problems: our filing was automatically rejected due to a "database validation error" (maybe because we changed our address?). Maggie spoke to a non-profit liaison at the IRS who said

try again in 60 days; that time our filing was rejected with an “already filed” message. Maggie will try to untangle the problem once more now that it’s summer.

- Maggie’s budget report was distributed to members: Our current balance is \$3135.58; we will soon subtract a \$250.00 donation to the ARLIS/NA conference fund
- Lee Sorensen: could ARLIS/NA hire a tax person to help with this if lots of chapters are having problems?
NA Chapters Liaison Stefanie Hilles: the chapters all have different problems, and it’s not super wide spread. One corrected issue: ARLIS/NA had listed the due date for nonprofit taxes in the chapter success booklet as April 15; it is actually Feb 15 and ARLIS/NA has updated this in the chapter success booklet. One other thing NA is doing is collecting documentation that every chapter has paid their taxes each year.
Lee S: would support using chapter money to pay a tax professional
- Lindsey: we did not award a professional development award this year; last year’s awardee Chaun Campos is currently using hers from last year and we will resume new awards in future
- Maggie will be out on FMLA leave this summer - please contact Lindsey if questions arise during this time
- **Webmaster’s Report**
 - Mya Frieze - nothing to report; will gladly accept like new content, such as our new chapter values statement and other content for the recently added DEI page
- **Mentoring Program updates**
 - No update; Peter Klubek could not attend
- **ARTifacts newsletter updates**
 - Cary Wilkins could not attend but encourages submissions of photos and articles through May 21 -- news of conference presentations and publications; pandemic return-to-work updates; and new member bios
- **2021 Chapter Conference**
 - Ann Holderfield -- conference will be October 14 - 15, 2021, held online and hosted from USC Beaufort (“Byoo-Fort”!)
 - Will include meditation and beach time :)
 - Keynote idea: artist Sauda Mitchell
 - Also considering gift bags and/or a raffle -- aiming for a nice online experience while still providing a feeling of South Carolina and the beach
 - Posters and presentation call to come!
 - Members support paying an honorarium for the keynote speaker, and Stefanie H says ARLIS/NA can help fund this (cap of \$150) -- she recommends putting in a proposal soonish if we can, and to consider recording the presentation to make it available in the ARLIS/NA Learning Commons
- **ARLIS/NA SE DEI Advisory Board**
 - Karyn -- members are Ann and Peter, AND EVERYONE! :) We’ve had some nice interaction on listserv; hoping Kathy Edwards will craft a full draft of our collaborative values statement. Please do not hesitate to put forth any ideas for our DEI projects!
- **Updates from ARLIS/NA Executive Board**

ARLIS/SE Chapter Business Meeting

BYLAWS REVIEW

Major changes:

- Made membership language agree with ARLIS/NA recent amendment
- Added DEI Advisory Board to standing committees
- Added Mentoring Committee to standing committees
- Moved Editor position out of SE Exec and to the special appointments section
- Dropped “travel” from professional development award title and expanded uses to any professional development opportunity offered by ARLIS/NA or other ARLIS chapter
- Clarified LoPresti award committee membership language to align with current practice
- Dropped 2-year term mandate for listserv manager, webmaster, and newsletter editor
- Added two new points to Secretary’s responsibilities: 1) updating Chapter history annually and 2) serving as point person for Chapter documentation for exec and standing committees



Save
the
Date

ARLIS/NA

Southeast Chapter

47th Annual Conference
October 14 -15, 2021

Virtual! Hosted from Beaufort, SC

CHAPTER HISTORY

- It's time to update our chapter history since former Chapter Historian/Archivist Stephen Allen Patrick left off in 1999 (<http://southeast.arlisna.org/about/chapter-history-the-first-25-years/>)
- After this update an annual entry will be added by the ARLIS/SE Secretary
- I'll be writing this summer to present and publish 1999-2021 update at our fall business meeting

Email LRSherman@fsu.edu if you have any specific recollections of major events to share.