

ARLIS/NA Southeast Chapter Business Meeting
November 7, 2019
Scholars Commons Instruction Room, Robert Manning Strozier Library, Florida State
University, Tallahassee, FL
10:00 a.m.

Present: Breanne Crumpton, Leah Sherman, Erin Rutherford, Marty Miller, Ann Holderfield, Mya Frieze, Patricia Gimenez, Floyd Zula, Peter Klubek, Ann Baird, Mina Akbari, Elliot McNally, Lindsey Reynolds, Natalia Lonchyna, Maggie Murphy.

1. Welcome from Gale Etschmaier, Dean of Florida State University Libraries

- Dean Etschmaier welcomed us to Tallahassee and to Florida State University

2. Self-Introductions and Self-Promotion

- After a statement of welcome by president Breanne Crumpton, the attendees introduced themselves, and the meeting began.

3. Approval of minutes from the Chapter business meeting in Salt Lake City, March 2019

- Natalia moved to approve minutes. Seconded.
- Minutes approved as read.

4. Nominations and Elections (Breanne Crumpton)

- **Vice President**
 - Kristina Keogh, Ringling College of Art and Design
 - Lindsey Reynolds, University of Georgia
- **Treasurer**
 - Maggie Murphy, University of North Carolina, Greensboro
- This year's election was particularly exciting because 2 candidates submitted their name for the position of vice-president. Breanne Crumpton announced that, owing to this, there would be no motion on the floor, and that the voting would be conducted via secret ballot.
- Statements from each nominee for vice-president and for treasurer were read.
- Leah Sherman distributed paper ballots for voting in the vice-presidential election.
- After all members had voted, the ballots were collected and tallied by the Executive Officers outside of the conference room.
- Breanne Crumpton announced the results of the election: New treasurer: Maggie Murphy (unopposed) and new vice-president: Lindsey Reynolds.

5. LoPresti Awards (Marty Miller)

- Marty Miller gave the report of the LoPresti Committee and named winners for 2018 publications. This year the committee selected 4 winners, including 1 unexpected entry (a children's book):
 - Exhibition catalog: *The Original Makers: Folk Art from the Cargo Collection*
Authors Gail Andrews and Emily Hanna, Birmingham Museum of Art
 - Showcases an exhibition of folk art, quilts, outsider art and flags from the collection of Robert and Helen Cargo.

- High marks for usefulness to general library visual arts collections, image quality, and design quality.
 - Scholarly: *Arts of Korea: Histories, Challenges, Perspectives*
Editors Jason Steuber and Allegra Peyton, University of Florida Press
 - Overview of the arts of Korea – discussing the reception of and collection of art from this country within the United Kingdom and United States.
 - High marks for usefulness, scholarship, scholarly apparatus and image quality.
 - Artist’s Book: *Gathered*
Author Lucinda Bunnan, Lubo Press
 - Showcases objects collected by and that hold meaning to the artist.
 - High marks for usefulness to special collection, educational usage, construction and design.
 - Children’s Book: *Madagascar A to Z*
Author Grace Gibson; Illustrator Soleil Nguyen; Translator Michel Andriamihajanimirina; Editor Michele Tennant
 - Written in English and translated into Malagasy.
 - Picture book featuring the endemic fauna and flora of Madagascar.
 - High marks for usefulness to libraries with a Children’s Literature collection, excellent illustrations.
- LoPresti raffle to be held tomorrow to distribute works not selected by the committee.

6. Reports and Updates

- Secretary’s Report (Erin Rutherford)
 - No report.
 - Request for those present to sign the circulating attendance sheet.
- Treasurer’s Report (Breanne Crumpton for Katy Parker)
 - Updates
 - This year, our tax-exempt status is 100% reinstated. The annual 990ez postcard has been submit as well
 - Breanne, Patricia and Katy began a project to analyze our full finances for the past 7 years to see where we could raise more money or potentially spend less. A special thanks goes to Lee Sorensen for pulling our bank statements from our archive at Duke and sending me many scanned pages.
 - Chapter membership dues will now be handled by the national membership service. If you have paid your annual dues through national since October 1st, that membership fee will not be reflected in the financial information to follow, as they will provide us with those fee payments at a later date.
 - Budget:
 - Expenditures since 01/01/2019: 1755.34
 - ARLIS/NA-SE 2018 Chapter Conference Reimbursement: 190.87
 - ARLIS/NA-SE 2019 Conference Travel Award: 500.00
 - ARLIS/NA-SE 2019 Conference Donation: 350.00
 - ARLIS/NA-SE 2019 Tallahassee Conference Expenses: 811.22
 - Lunch Catering From Freshroots: 211.78
 - Coffee from Lucky Goat: 40.00

- Pastry from Hawthorn Bakery: 96.75 (To be paid)
 - Misc: 12.69
 - Springhouse Tour: 450.00
 - Income since 01/01/2019: **960.77**
 - **2019 Conference Registration + Membership Dues + LoPresti tickets: 922.53**
 - **Other Membership Dues Payments: 38.24**
 - **2 checks still to be cashed from chapter conference 2019**
 - **Current Account Balances**
 - **Checking: 2487.53**
 - **PayPal: 0.00**
- Webmaster's Report (Breanne Crumpton for Kathy Edwards)
 - No report.
 - Members that notice needing to be made on the chapter website, such as errors or additions are requested to send Kathy Edwards an email.
- ARTifacts newsletter updates (Breanne Crumpton for Cary Wilkins)
 - The next deadline is December 13, 2019.
 - Members are encouraged to generate submissions, both shorter articles and longer, stand-alone pieces.
 - Submissions can detail projects at home institution, recent publications or presentations, etc.
 - New members are highly encouraged to submit a biography and picture.
 - Photographs from the conference are always welcome.
- Mentoring Program updates (Peter Klubek)
 - ARLIS/NA will be putting out their call for mentors in early 2020, meaning that the national mentorship program will be gearing up around the time of the St. Louis conference.
 - Out chapter needs mentors: There are only a handful of members signed up to be mentors at this time. The need is not pressing as there are currently no outstanding mentee interest.
 - Members are encouraged to consider becoming mentors. Peter asked members to revisit his recent email to this effect. The process involves setting up a profile with a brief biography on the website. While Peter noted that some members expressed concern about sharing information online, he stressed that the sort of information being sought is "already out there." i.e. where the mentor attended library school, office contact information, brief biography.
 - If interested in becoming a mentor, members can fill out a linked form on the chapter website.
 - Members with more questions about the program are invited to join Peter at Spear It, Tallahassee for a lunch conversation (12:30 – 2:00pm)
- Travel Award (Breanne Crumpton for Katy Parker)

- We will be giving a \$500 award this year to attend the national conference in St. Louis.
- Expect to see the call for applications go out across the listserv before the end of 2019.
- Updates from ARLIS/NA Executive Board (Breanne Crumpton)
 - Bundled membership
 - Launched on October 1, 2019.
 - The site has been offline on occasion as national works to get the new system online and conducts maintenance.
 - Going forward, when you renew your membership to national, you will renew your chapter membership at same time.
 - National distributes our dues to the chapter treasurer on quarterly basis, along with an updated members list.
 - For this year, chapter member dues were paid as a part of our conference dues. This payment is good through to December 2020. As a result, members will only need to renew their annual membership.
 - Breanne shared that a conversation took place among chapter leaders regarding special, reduced rate memberships, i.e. student. This type of membership can still be collected by the chapter directly and does not need to be processed as part of a bundle.
 - As it stands now, national gives renewing members a student option. There has been some confusion as student members are advised to pay through national and then their chapter, as opposed to by way of a bundle.
 - Natalia Lonchyna asked if the same company continues to manage memberships for ARLIS/NA. Breanne replied that she was unsure.
 - Lindsey Reynolds inquired if it would be possible to create a “staff-level” or paraprofessional membership at the chapter level. Issues of affordability were stressed as potential barriers to membership. Breanne replied that this might be possible as categories that are different can be collected directly by the chapter. Chapters can also set their own rate for a special category.

7. New Business

- Chapter Donation to 2020 ARLIS/NA Conference
 - Historically, the chapter has donated \$300. Last year, we donated slightly more in support of national’s request for us to do so.
 - \$300 donation proposed.
 - Seconded and approved by affirmation.
- LoPresti/Duke Renovation – Update

- Last meeting, we discussed the possibility of moving the LoPresti Archive to the Ringling, in anticipation of the renovation at the current repository (Lilly Library, Duke University).
- Breanne conveyed that Lee Sorensen suggested the Archives remain at Duke.
 - They will be moved into storage for the 2-year renovation period.
 - Given that the Archive is accessed infrequently, placing it in storage temporarily is not anticipated to be an issue.
- 2020 LoPresti Chairperson
 - Marty Miller announced that she intended to step down as the LoPresti Chairperson.
 - Elliot McNally, Savannah College of Art and Design, Atlanta, volunteered to take on the position. Elliot conveyed that SCAD Atlanta hosted the committee at least once before and that colleague, Teresa Burk, would be happy to be involved.
 - The establishment of Elliot McNally as Chairperson was proposed.
 - Seconded and approved by affirmation.
 - Marty will send Elliot the committee's Google docs.
- 2020 Chapter Conference City
 - Lindsey Reynolds put forward Asheville as a possibility
 - The conference hasn't been held in Asheville for a long time and the newly renovated art museum and Biltmore Estate offer interesting draws.
 - One ARLIS member (name not confirmed) who works in development at Black Mountain College could be a good contact.
 - Breanne noted that a North Carolina venue opens the possibility for student attendance, with many library schools in the area.
 - Discussion took place as to whether it was an imperative or hard rule that the chapter conference be held in the state of the vice-president. Lindsey noted how often the conference has been held in Georgia. Breanne conveyed that this was typically only for ease of planning.
 - Lindsey stated her commitment to holding the conference before the federal election.
- Spanish Translation of ARLIS/NA Documentation
 - The Texas-Mexico Chapter is interested in translating ARLIS/NA documentation into Spanish
 - The chapter is going to put forward a product and service charter to national to request funding, and our chapter would like to support them in their endeavor. Breanne is acting as the liaison.
 - Breanne surveyed the room for members who may know potential translators. A couple of members tentatively said yes and offered to speak with their contacts.
 - Leah remarked that there are no members in the national directory located in Puerto Rico. She stated her intention to follow up with national about getting more data and attempting recruitment in areas where membership is scarce. This is part of a larger conversation that the chapter should take up on issues of diversity and inclusion.

8. Announcements

- Leah shared that important addresses, helpful for travel tips, had been left off the program.
 - After lunch, we are to meet at Frank Lloyd Wright's Spring House; 20 minutes away. Please budget travel time into your lunch time. N.B.: The house is in a residential neighborhood. Please respect the parking locations we have been given. (3117 Okeehopkee Road).
 - Following our visit to Spring House, we are travelling to the Facility for Arts Research to visit with Small Craft Advisory Press. The location is approximately a 5-minute drive and has ample parking. (3216 Sessions Road).
- Tomorrow we will mostly be on FSU campus, with one excursion off-site.
 - The Scholars Commons Instruction Room will be the location for presentations.
 - Special Collections visits take place downstairs.
 - Boxed lunch will be shared.
 - FSU Museum of Fine Arts (MoFA) visit.
 - Our off-site visit, will be to the Grove Museum, located 10 minutes away (902 N. Monroe Street).
- An extra plug was put in for the mentorship program lunch-and-learn with Peter Klubek at Spear It, Tallahassee (12:30 – 2:00pm).
- Two people dropped out of the Lightning Round, so participants were advised that the original 6-minute time limit would not be strictly enforced.

9. Adjournment

- Motion made to adjourn. Seconded. Accepted by affirmation.
- Meeting adjourned at 11:15am.

10. Meeting Re-Opened, Re-adjournment

- Meeting re-opened to accommodate email from Kathy Edwards, Webmaster.
 - Kathy shared her desire to step down as the Webmaster.
 - ARLIS/NA to join the Humanities Commons later this year. There is the option of hosting the chapter website through this platform.
 - Stefanie Hilles, Chapter Liaison to the Executive Board, has sent out a soft inquiry email to this effect.
 - No chapter will be required to move their website, but if they did the URL would change.
 - A website through Humanities Commons will utilize WordPress, as our current website does.
 - The content that Peter Klubek has submitted regarding the mentoring program will be uploaded to the website soon.
- Motion made to re-adjourn. Seconded. Accepted by affirmation.
- Re-adjourned at approximately 11:30am.
- Minutes respectfully submitted by Erin Rutherford.