

ARLIS/NA Southeast Chapter Meeting Agenda
47th Annual Conference Salt Lake City
8am March 27, 2019
Grand America Hotel: Fontainebleau (Level 3)

Present: Breanne Crumpton, Katy Parker, Erin Rutherford, Kathy Edwards, Courtenay McLeland, Cara Barker, Andrew Wang, Beth Shoemaker, Marty Miller, Lee Eltzroth, Floyd Zula, Elisa Hansen, Natalia Lonchyna, Kim Collins, Meredith Hale, Alice Whiteside, Kristina Bush, Lee Sorensen

1. Welcome, Self-Introductions and Self-Promotion

- Breanne Crumpton welcomed everyone to the chapter meeting and to the conference. Attendees to the chapter meeting introduced themselves to the group.

2. Approval of minutes from the Chapter Business Meeting in Richmond, VA, November 2018

- Approval of minutes as read.

3. Reports and Updates

- Secretary's Report – *Erin Rutherford*
 - No report except please sign in for attendance.
- Webmaster's Report – *Kathy Edwards*
 - Please send web concerns to Kathy Edwards and expect a turnaround time of approximately one week.
- ARTifacts newsletter updates – *Breanne Crumpton on behalf of Cary Wilkins*
 - Next deadline for submissions is 17 May 2019.
 - Members are encouraged to send projects, short articles, presentations, and activities. Conference summaries, photographs, and/or highlights welcomed.
 - New members are also encouraged to submit short biographies.
- Mentoring Program updates – *Breanne Crumpton on behalf of Peter Klubek*
 - The chapter has had no new mentee requests, though the demand for mentors at the National level has increased.
 - There is an opportunity to revise the program and revamp associated materials to increase relevance and interest. One suggestion is to post biographies of prospective mentors to the chapter website.
- LoPresti update – *Marty Miller*
 - All winners for this year been given their certificates.
 - The sister of Mary Ellen LoPresti is looking to donate in her sister's honor. Marty is waiting to make contact and will have additional information soon.
 - The committee now sits at 4 members, including Marty Miller, Sheila Cork, Nancy Hampton, and Peter Klubek. Sheila Cork is retiring, and Marty is unsure if she will continue with LoPresti following her retirement.
 - Another call will go out midsummer for submissions to the award.
- Treasurer's Report – *Katy Parker*
 - Budget:
 - Expenditures since 11/01/2018: 1167.64
 - ARLIS/NA-SE 2019 Conference Travel Award: 500.00
 - ARLIS/NA-SE 2019 Conference Donation: 350.00
 - ARLIS/NA-SE 2018 Richmond Conference Expenses: 213.68

- Lunch Catering from Olio: 190.87
 - Lunch Drinks and Misc. 23.68
 - LoPresti Shipping: 103.09
 - Income since 01/01/2018: **995.33**
 - **Current Account Balances**
 - **Checking: 2395.57 (as of 03/23/19)**
 - With no upcoming expenditures, we hold a stable balance going into our conference.
- Travel Award – *Katy Parker*
 - Kristina Bush, a graduate student at UNC Chapel Hill and Carolina Academic Library Associate at Sloane Art Library, is the recipient of this year’s \$500.00 travel award.
 - Kristina is presenting tomorrow (28 March) as a part of the New Voices in the Profession session. The presentation will be on her Master’s Paper, thinking about museums and the organization of information.
- Updates from ARLIS/NA Executive Board – *Breanne Crumpton*
 - Report from our chapter liaison, Catherine Essinger.
 - 15 chapters have voted yes to “membership bundling,” which would allow ARLIS/NA members to register and pay chapter dues at the time of registering for National.
 - The goal is to have the membership bundling in place by 21 Sept 2019, followed by evaluation period to measure its success.
 - Our conference in Salt Lake City is the closest we have come to a “green” conference. Water bottles and reusable cups were encouraged. No conference swag was offered. ARLIS-branded lanyards and plastic name tag holders are to be collected and recycled for subsequent conferences.
 - A gender-neutral bathroom is available on the 1st floor.
 - *Art Documentation* full-text dating from 2014 to present day is now available online for members to access.
 - There was discussion surrounding how chapters receiving few applications could help advocate for their travel awards. While our chapter has yet to encounter this issue, we discussed featuring our winners in a “What our members say” section on our website.
 - Kim Collins shared that ARLIS/NA is looking into better technology, with upgrades approved at the Board Meeting.
 - Improvements will include an upgrade to the membership database with an improved backend. Members will be able to register for National and Chapter and pay dues at the same time. Additionally, the new database will allow us to join the Humanities Commons and CAA Commons with an ARLIS-branded space, ensuring we are on the radar of other organizations.

4. New Business

- Southeast Chapter Conference, Fall 2019
 - Leah Sherman is planning our next chapter conference for 06-08 November 2019 in Tallahassee, Florida.

- The conference hotel is the Four Points by Sheraton Tallahassee Downtown (\$199.00 per night). Link to the conference hotel has been posted on the chapter website.
 - Our main venue is the Florida State University (FSU) Library.
 - Leah is planning for activities at The Grove, SFU Museum of Fine Arts, and Frank Lloyd Wright's Lewis Spring House.
 - Headed by Katy, we will be trying out a silent auction at the conference, raising funds to put toward our professional development award or for a member to attend the Summer Educational Institute Workshop/Visual Resources Association (SEI VRA) Conference.
 - Breanne sought feedback from group regarding the use of funds; No comments were offered. A decision will be made by the Chapter Officers. We may opt to donate a small amount to SEI for breakout sessions.
 - Floyd Zula suggested a visit to a Buckminster Fuller site. Elisa Hansen offered that the site may be associated with Swiss-born American medievalist, Francois Bucher. Breanne will put forward the suggestion to Leah.
- LoPresti/Duke Renovation
 - The ARLIS/SE archive and LoPresti Award winning books (15 years' worth, approximately 12 linear feet) are currently held at Lilly Library, Duke University.
 - Lee Sorensen shared that Lilly Library will soon undergo a major renovation. Current timeline is the end of 2020. Lee is expecting that the Library will be evacuated, and the renovations will result in less Locked Stacks space. The collection will be displaced for several years (potentially offsite).
 - Lee asked if there is another institution that would be interested in hosting the LoPresti Award winning book collection. Elisa Hansen asked if a Special Collection Locked Stacks storage area is necessary for housing the collection. Lee conveyed that Locked Stacks are not necessary and that the collection is boxed.
 - Elisa shared that the Ringling Museum of Art Library may have room.
 - Duke will continue to hold the Archives as it is separate from the books as a part of the Rubenstein Special Collections.
 - Kim Collins asked if the LoPresti books should be made a part of the Archive to keep the two collections together.
 - Lee was unsure of the implications this would have in terms of cataloguing.
 - Katy Parker wondered if the books were currently searchable in the catalogue, to which Lee responded that no, the winners list is available on our website. The thinking was that if the list is online, is it important to keep the materials in the same location?
 - Lee will make the case to the Rubenstein for merging the books into the Archive and will report back.
 - Natalia Lonchyna suggested, given that winning titles are available in other collections (not unique to LoPresti), that a bookplate be added to the winners and they be shelved in the stacks for access.

- It was decided that the Rubenstein would be the first choice for repository, with the Ringling being option number two.
- Survey of Art Information Professionals in the Southeast
 - The survey was the initiative of Past President, Patricia Gimenez.
 - It yielded 20 responses – which included members of ARLIS/NA, members of ARLIS/SE, and outside art information professionals who had been blind copied on the call.
 - Respondents were largely from Florida, Georgia, and North Carolina.
 - 25% of respondents were not part of our chapter.
 - The survey will be left open in the coming weeks so that people can continue to give input, especially after the conference. Breanne will resend an email, “last call” for participation.
 - Overall respondents had nice things to say, particularly about networking and the intimacy of the chapter.
 - Major takeaways included:
 - Aim to be more inclusive of VRA SE Chapter.
 - Taking this into consideration, we will include VRA in our call for proposals for the Tallahassee conference.
 - Major reasons for not attending ARLIS events included a lack of funding, difficult to reach locations, and/or scheduling conflicts.
 - 78% of respondents said they would maybe be interested engaging in more fundraising, with funds generated going toward guest speakers, travel awards to ARLIS/NA Annual, and to offset chapter meeting costs (i.e. catering).
- Mentoring Committee
 - Breanne asked if any chapter members would be interested in joining Peter Klubek (Chair) on a Mentoring Committee to review the current program, documents, and methods of outreach, in addition to thinking of new ways to advocate for mentors and attract mentees. Marty Miller and Erin Rutherford volunteered.
- Development Committee
 - Breanne asked if any chapter members would be interested in joining Patricia Gimenez (Chair) on a Development Committee to investigate methods of fundraising for the chapter. Katy Parker and Kathy Edwards volunteered.
- Web Conference
 - 60% of respondents to the Survey of Art Information Professionals in the Southeast showed interest in web conferences. Breanne promoted this as an added perk to being a part of our chapter.
 - Breanne surveyed the room to see if there would be interest on the Chapter Officers’ suggested topic of “Disaster Planning” for a summer web conference. The topic was selected based on our chapter being in a hurricane-prone region. Response was positive.
 - We would seek out speakers from institutions that have dealt with actual disasters.
 - Lee Eltzroth put forward the suggestion of speakers from Albany, GA, given its recent encounters with two tornadoes and Hurricane Michael.

- Alice Whiteside said she would be happy to present on her experience with disaster resulting from the deferred maintenance of facilities.
- Floyd Zula suggested seeking a speaker from Tulane University, whose unprocessed materials were affected by Hurricane Katrina.

5. Adjournment

- Motion made to adjourn. Seconded. Accepted by affirmation.
- Meeting adjourned at 8:38 am. Minutes respectfully submitted by Erin Rutherford.