

**Agenda for ARLIS/NA Southeast Chapter Business Meeting
Annual ARLIS/NA National Conference, Seattle, WA
March 9, 2015, 7:30 am – 8:30 am
Seattle Westin, Olympic Meeting Room**

Present: Kasia Leousis, Lee Sorensen, Heather Gendron, Peter Klubek, Kim Windham, Tom Caswell, Robert Kopchinski, Ann Lindell, Stephanie Grimm, Patricia Gimenez, Sylvia Page, Teresa Burk, E. Lee Eltzroth, Kristina Keogh, Sara DeWaay, Natalia Lonchyna, Breanne Crumpton, Kathy Edwards, Marty Miller, Lindsey Reynolds, Sandra Still, Kim Collins, Leah Sherman, Floyd Zula.

1. Welcome and Self-introductions – Marty Miller

2. Approval of minutes from the Chapter business meeting in Atlanta, GA, November 2015.

3. Reports and updates

Professional Development Travel Award – Sara DeWaay on behalf of Courtney Barron

Treasurer's report – Marty Miller on behalf Katy Parker:

We had trouble getting the new treasurer on our bank account, but it should be handled now. She will be sending an update to the membership via email at a later date.

Webmaster's report - Stephanie Grimm:

Officer changes have been updated on the website. Do we need to add to our website for the conference? Robert Kopchinski noted that the conference site is managed by the executive office and hosted on the ARLIS domain. He mentioned that we can move our site to the ARLIS domain at no cost. This has been on our radar for some time. Stephanie is working on a plan for making the change.

ARTifacts status and update – Marty Miller on behalf of Cary Wilkins:

Call for conference summary or highlights for the newsletter like we had last year. As always, new members are encouraged to send a bio and photograph for the next newsletter.

LoPresti awards – Ann Lindell:

University of Florida is hosting the new committee. They are excited to get to work.

4. New business:

New Orleans 2017 ARLIS/NA Annual Conference Planning Committee – Kim Collins

NOLA 2017 Volunteers Needed (bold titles still need volunteers!)

- Program Co-Chairs: Kim Collins (kcolli2@emory.edu) and Kasia Leousis (ksl0008@auburn.edu)
- Local Arrangement Co-Chairs: Marty Miller (martymiller@lsu.edu) and Nancy Hampton (nhampton@xula.edu)
- Poster Session Coordinator – Sara DeWaay, sdewaay@uoregon.edu and Breanne Crumpton, becrumpton@gmail.com
- Workshop Coordinator - Kristina Keogh kkeogh@ringling.edu
- Speaker Logistics – Lee Sorensen, lsilly@duke.edu
- Conference Proceedings editor, Natalia Lonchyna, natalia.lonchyna@ncdcr.gov
- Website Coordinator, Stephanie Grimm, sgrimm@scad.edu
- Exhibits Coordinators, Teresa Burk, tburk@scad.edu, and Sandra Still, libsjs@emory.edu
- Hospitality & Registration Coordinator, Patricia Gimenez, pgimenez@scad.edu
- Development Coordinator – Kathy Edwards, kathye@clemson.edu

- Local Guide Editors, Ann Lindell, annlind@uflib.ufl.edu and Tom Casewell
- Publicity Coordinator - Lee Eltzroth, scenesouthbks@bellsouth.net
- Silent Auction Coordinator – Breanne Crumpton and Leslie Vega
- **Special Events Coordinator**
- Tours & Transportation Coordinators, Lindsey Reynolds, lreynolds@artsbma.org, and Kathy Edwards, kathy@clmson.edu

There is a basecamp group set up for the NOLA conference. If you have volunteered to be a coordinator please reference it for future communications about conference planning. If you have not volunteered yet please consider doing so, and don't think that not being a coordinator means you won't be called on to help with the conference. This is an all hands on deck deal! The CPAC meeting will be held at the Hilton Riverside in New Orleans on June 16, 17. Conference chairs will be in attendance, but other coordinators are invited to attend as well if they are able and interested. The rate will probably be \$99.00/night. This is a self-paid trip.

Sarasota 2016 Chapter Meeting – Kim Windham:

Dates are set! November 16-18, 2016 at the Ringling. Details coming soon.

Special funding request, ARLIS/NA – Kim Windham:

A special funding request is due in mid-summer. The requests are considered at the mid-year board meeting in August. We still don't have an idea for a request. Please submit any ideas to Kim.

Southeast Chapter Archives – Stephanie Grimm:

This is going to come up in the chapter chairs meeting. It is part of the new documentation committee's mission, and we should be hearing more soon.

Perhaps Marty can fill us in via email after the conference.

Southeast Chapter Meeting 2017:

The group discussed Charleston, SC and Savannah, GA as possible locations for the 2017 chapter meeting. We don't have any members in Charleston; Kasia recalled that planning remotely for the Birmingham meeting was difficult. Some members of SCAD Savannah team were enthusiastic about Savannah as a potential location where we do have lots of members. Planning will be the responsibility of the next Vice President who will be elected at the Sarasota meeting in November. No formal vote was undertaken as to the location at this time.

5. Announcements

Membership Meeting distribution of beads, volunteers needed – Kasia Leousis:

We will be giving the New Orleans presentation at the business meeting and need volunteers to distribute beads for promotion. Lindsey, Kathy, Sandra, and Marty volunteered to distribute to people as they entered the meeting.

SCIP Makerspace – Peter Klubek:

The makerspace will be open through Saturday and is located next to the registration desk. Please stop by and make a post card or say hello.

End of Conference Survey – Marty Miller:

The end of conference survey is very important to planning for next year's conference. Please be sure to complete it yourselves and to encourage colleagues to do so as well!