

Minutes for ARLIS/SE Meeting
ARLIS/NA 40th Annual Conference, Toronto, Canada, March 31st, 2012

Present: Lee Eltzroth, Sarah Carter, Jessica Evans Brady, Natalia Lonchyna, Kasia Leousis, Jennifer Friedman, Tom Caswell, Shelia Cork, Kathleen List, Sandra Still, Kim Collins, Stephanie Grimm, Kathy Edwards, Margarita Mirabal, Hillary Veeder.

- **Handouts distributed at meeting:**

- Meeting agenda
- Minutes from Durham ARLIS/SE Business Meeting: <http://www.arlis-se.org/semmeet2.htm>
- Treasurer's Report
- Suggested Member Participation in Website Updating

The meeting was called to order at 1:37 pm by SE president Lee Eltzroth and adjourned at 2:40 pm.

- Welcome & Introductions by Members present

1. Approval of minutes from 2011 SE Chapter business meeting, Durham, NC

- Lee noted one change still needed to last sentence of section "3c"
- Move to approve the minutes, with change, by Natalia Lonchyna, seconded by Kim Collins

2. Reports & Updates

- **Treasurer's Report** for January 1, 2012 through March 19, 2012, including 2012 paid memberships list
- **Travel Award & Introduction of winner**
 - Hillary Veeder, on behalf of Heather Koopmans (not present) and the Professional Development Travel Award committee introduced Margarita Mirabal, our 2012 Travel Award recipient.
 - Margarita is Digital Archivist at Florida International University, Miami.
 - Margarita will be serving on the Travel Award Committee with Hillary to select the 2013 recipient
 - Lee noted a need for clarification to the Travel Award information posted on the website <http://www.arlis-se.org/TravelAwardNew.html>
- **News from the Executive Board**
 - Sarah Carter, ARLIS/NA Education Liaison, updated the chapter on various initiatives of the Society's Executive Board
 - Strategic Plan – reported on at our last annual Chapter meeting and now available on ARLIS/NA website
 - VRA & ARLIS joint conference discussion
 - Exploring financial model for future joint conferences
 - A joint conference will not occur for at least another 2 years
 - Virtual Conference Advisory Group is exploring conference wide virtual initiative
 - GotoMeeting and Eluminate were two virtual technologies mentioned
 - Chapter Discussion & Questions
 - Kim C. asked if there was any interest in a virtual chapter meeting – Sarah noted that the virtual license is available to all society groups.
 - Lee suggested that the Chapter discuss virtual meeting options at the Fall 2012 meeting.
 - Sarah responded to questions about *Art Documentation*

- Gaining in the number of subscriptions and access via JSTOR
 - New cover design in cooperation with Bridgeman will change with each issue
 - No e-subscriptions for a few more years
 - Reminded members of individual subscription discount on University of Chicago titles
- Laurel Bliss is the Chapters Liaison and is in communication with all Chapter Chairs, including the SE President, regarding ARLIS/NA happenings, business, etc.
- **LoPresti Committee Update**
 - Sandra Still updated the group on the status of the award selection
 - 7 titles have been received
 - Award selection will occur after August 31st, ARLIS/SE website has been updated with details (<http://www.arlis-se.org/lopresti.html>)
 - Sandra and Kim elaborated on purpose of LoPresti Award for new members, noting that the award is meant to encourage publishing in the southeast region of the U.S.
- **ARTifacts update**
 - Cary Wilkins (not present) wanted members to be aware of next deadline – May 11th
 - Opportunities for new members to be featured and introduce themselves to the other chapter members
 - Natalia suggested that the newsletter could be sent via email – this suggestion was met with general agreement from others
 - Reduction in society cost for mailing, printing were noted
 - Past newsletters are available via the website (<http://www.arlis-se.org/senewsl.html>)
- ***SE Chapter's 38th annual meeting in Athens, GA update***
 - Lee updated members on plans for annual meeting in Athens, GA
 - Fun fact: 1st meeting in Athens since 1975
 - Fun fact: Registered attendees at past meetings: 30 members at Atlanta meeting, 30 in Nashville, 20 Sarasota, 20 Savannah, 20 Cartersville, and 24 Durham
 - Athens/UGA meeting will be Thursday & Friday, November 8-9, 2012 and thus far, plans include:
 - Registration Thursday and Business meeting Friday, visits to GMOA and Lamar Dodd School of Art
 - Accommodations at the Hotel of the Georgia Center
 - Room costs: \$109 & \$129 which can be shared, some singles will also be available
 - Atlanta Airport is closest major transportation point, with direct Shuttle service to our Athens hotel
 - Georgia Museum of Art has expressed an interest in participating
 - Breakfast before our business meeting will include ham biscuits, etc., but also some other non-meat items

- **Website update member participation**

Lee's handout included a request that 1) each member review their member entry on the website for missing items; 2) Everyone involved with chapter committees, newsletter, listserv, etc. should review the related website entry and email updates to webmaster (Alessia) until further notice.

- She asked that members include service history and professional interests as well as expertise and skills; this initiative relates to "Mentoring at the Chapter Level" (as Chapter discussed in Durham)
- Tom Caswell suggested that a membership form be created to provide a standardized format for member information – Lee said she can do this
- Lee reminded members to contact Treasurer Courtney McLeland and not the webmaster, if they are not on the 2012 Paid list and believe they have paid their dues
- Lee reported that Alessia has expressed interest in having a co-webmaster for additional help on the website
 - Kathy E. volunteered to assist Alessia Zanin-Yost as a co-webmaster
 - Stephanie Grimm volunteered to assist with the transition to a WordPress format; Natalia mentioned that it would be easier now to use WordPress than it was a few years ago
- Information gathering for updates to the History page is needed
- Issue of two SE websites needs to be reconciled
 - www.arlis-se.org (primary site) / arlisse.wordpress.com both come up in a Google search, but only the Primary Site is linked to ARLIS/NA
 - Natalia noted if the group would like to delete the WordPress site, to email her [Note – this site was deleted by Natalia, 10 April]
- Jim Findlay needs to be added to the In Memoriam / Tributes page
- Kathy Edwards mentioned a need for "tweaking" the chapter Bylaws and updating the web content; she had worked with Alessia (Chair) and other committee members on the Bylaws, which were already approved
 - Bylaws: <http://www.arlis-se.org/sebylws.html>
- Revisited discussion of "Mentoring at the Chapter Level" that was discussed in Durham and need for this information to have a presence on the SE Website

- **Other Discussions**

- Shelia Cork asked if there would be an interest in having a Fall meeting in New Orleans
 - Discussion led to potential meetings with other ARLIS chapters and/or organizations such as SLA
- Charleston SC was mentioned as a potential location for the next SE annual fall meeting
- Reminder about Chapter Listserv – subscription information is available on SE website
- We were reminded that Chapter membership might actually be over 50 if this count includes Life Members

Minutes recorded and submitted by Hillary Veeder (hveede1@lsu.edu).