

Minutes from ARLIS/SE Business Meeting, ARLIS/NA Conference

Denver, Colorado, May 4, 2008

Present:

Elizabeth Schaub, Heather Gendron, Sarah Carter, Kim Collins, Kathleen List, Natalia Lonchyna, Artis Wick, Heather Koopmans, Leslie Hollard, Mary Murphy, Yvonne Boyer, Tom Caswell, Stephen Allen Patrick, Sandra Still, Virginia Allison

The President's Report (Yvonne Boyer):

ARLIS/SE president Yvonne Boyer called the meeting to order and welcomed chapter members. Congratulations were given to those in our chapter who are presenting in the ARLIS National conference: Sarah Carter, for moderating an excellent session on visual pedagogy, and Stephen Patrick, for moderating a great session on government art resources. Yvonne also congratulated Tom Caswell, University of Florida, who received the Andrew Cahan Photography Award.

Everyone congratulated Yvonne, who gave a report at the leadership breakfast. Yvonne announced that Ken Soehner, the incoming ARLIS/ NA president, may attend the next ARLIS/SE meeting, to be held this fall in Sarasota, Florida.

The Secretary's Report (Yvonne Boyer, reporting for Liz Gentry):

The secretary's report from Liz Gentry was distributed by Yvonne in Liz's absence. Kathleen List reported that final auditing of the 2007 ARLIS/NA financial reports shows that the Atlanta conference made a profit of \$17,000, a significant increase over the amount originally reported at the November ARLIS/SE business meeting.

Minutes from the November meeting were amended with this new number and approved.

LoPresti Report (Virginia Allison, reporting for Gail Novak):

Yvonne gave a brief explanation of this committee for new members: The LoPresti award considers publications from the Southeast including Puerto Rico and the Virgin Islands. The award was created to recognize publications coming out of the Southeast in honor of ARLIS/SE chapter member Mary Ellen LoPresti. Award winners receive a certificate of merit, and books are sent to Duke University for display. Virginia relayed that this year's winners have had their covers digitized and sent to Natalia, and should be up on the ARLIS/SE web site soon. As of May 4, 2008, the physical books have not yet been sent to Duke University. A call for this year's entries has been sent to publishers. This year's entries will be shipped to Gail Novak in Sarasota. This year will be the 25th round of LoPresti awards. We are the only chapter currently giving out this type of award. It was confirmed that there is no existing photo of Mary Ellen LoPresti. Several unsuccessful attempts have been made in the past to uncover more information about her. Stephen Patrick will attempt to find her birthday.

Treasurer's Report (Kathleen List, reporting for Allen Novak):

Allen Novak's treasurer's reports for 1/7/07 to 12/31/07 and 1/1/08 to 4/30/08 were presented by Kathleen List in Allen's absence. The current checking account balance is \$1,955.07 and the value of the six-month certificate of deposit (CD) is \$2,057.70. The CD has rolled over once since the chapter took it out and is currently earning 5%. 2008 year-to-date expenses of \$276.61 include a \$250 donation to the 2008 ARLIS/NA Conference Welcome Party and \$26.61 for address labels. The invoice for renewal of the chapter web site domain name is anticipated soon. 37 members have paid their 2008 dues. Kathleen reminded members of the chapter calendar approved last November in which membership renewals are due by January 1, the treasurer sends reminder postcards February 1, and non-renewing members are removed from the roster as of April 1 pending receipt of dues renewals.

Webmaster's Report (Natalia Lonchyna):

The members' directory has been updated; if anyone needs to correct their information, they may contact Natalia. The ARLIS/SE domain name has been renewed. Domain hosting renewal will come up in June. Also, a web site for the chapter meeting in Sarasota will be up soon.

ARTifacts Newsletter Report (Yvonne Boyer reporting for Cary Wilkins):

The submission deadline for the next *ARTifacts* newsletter is Friday, May 23. Natalia reporting for Cary announced that new chapter members are encouraged to send him their information. Cary's e-mail is on the ARLIS/SE web site under the "officers" link.

ARLIS/NA South Regional Representative Report (Elizabeth Schaub):

Elizabeth stated that she very much enjoyed the mid-year Southeast chapter conference in Nashville, Tennessee. She reported that ARLIS/NA's year of transition, as informed by the ARLIS/NA Assessment Task Force's recommendations, is coming to an end. At the end of the ARLIS/NA conference in Denver, the board's regional representatives will cease to exist. In their place, functional officers will be providing a conduit for communication between the board and the groups who are carrying out the important work of the society.

The new board liaisons are as follows:

- Canadian Member at Large: Liv Valmestad (term ends post-conference 2010)
- Chapter Liaison: Cate Cooney (term ends post-conference 2009)
- Communications and Publications: Barbara Romaniski (term ends post-conference 2010)
- Development and Membership Liaison: Amy Trendler (term ends post-conference 2009)
- Education Liaison: Elizabeth Schaub (term ends post-conference 2009).

Elizabeth expressed that the board recognizes how important face-to-face communication is and will be working to ensure at least one member of the board is present at regional chapter meetings.

Elizabeth announced that MemberClicks rolled out right before the present ARLIS/NA conference. She asked members to log on and make certain that the information in their member profile is correct and to report any feedback of this new service to the ARLIS/NA Board. Also, membership handbooks will no longer be printed and dispersed; however, the board is looking into a print-on-demand option. Our chapter thanked Elizabeth for her time and contributions in helping us grow.

Exploratory Travel Award Committee (Sarah Carter):

The 2007–2008 Exploratory Committee was appointed to research and bring information and recommendations for discussion on a chapter travel or professional development award. Sarah Carter and Pat Thompson gathered data on existing chapter level awards and spoke with other chapter officials regarding funding methods. The following recommendations were reported by Sarah Carter, requesting that the ARLIS/SE chapter initiate an annual award according to the following criteria:

Name: ARLIS/SE Professional Development Travel Award

Purpose: To attract new professionals to ARLIS/ NA. Funds from the award may be used to pay travel, lodging, registration, and meals associated with professional development activities at the annual ARLIS/NA conference.

Eligibility: Applicants must currently be either employed in the field of art librarianship and/or visual resources curatorship or enrolled in an educational program leading to a graduate degree. Membership in ARLIS/SE and ARLIS/NA at the time of application is not required. First-time attendees are given preference. Recipients of the award may not reapply in future years.

Application Requirements: Applicants must submit a cover letter addressing:

1. A history of involvement within the field of art librarianship and/or visual resources curatorship;
2. Professional development benefits expected from attendance at the ARLIS/NA annual conference.

Applicants must also include the name, address, telephone, and e-mail of one professional or academic reference able to address their scholastic and/or professional achievements.

Applicants also must submit an estimate of expenses that their professional activity will incur (hotel expenses, airline fees, conference registration, etc.).

Award Recipient Duties: The travel award recipient must:

1. Participate in the conference-mentoring program (if they have not previously done so).
2. Attend the ARLIS/SE chapter meeting at the annual ARLIS/NA conference.

3. Submit a written report on his or her conference activities within one month of the conference. This report should be submitted to the ARLIS/SE webmaster to be posted on the ARLIS/SE web page.

Award Amount: \$500 payable to the award recipient two weeks before the conference. A one-year membership at the individual level to ARLIS/NA and ARLIS/SE (additional value of \$100 as of 3/2008) are also included for recipients who are not current members.

Funding Method: First and foremost, the committee recommends that the chapter pursue potential donors to secure long-term funding. Until a suitable sponsor can be identified, the Ad Hoc Travel Award Committee recommends that the chapter earmark \$1,200 from its current funds for an initial two years.

Feedback: There was some discussion as to whether the award should be available to regional librarians and students or nationwide. This item is still up for discussion.

ARLIS/SE Chapter Meeting in Sarasota, Florida, Update (Artis Wick):

The ARLIS/SE fall conference will be held this November 5–8, 2008, at the John and Mable Ringling Museum of Art at Sarasota, Florida. The tentative fall conference program will include a talk by a prominent local hand bookbinder, a look at how art libraries support museum education, and a tour of the Ringling Museum and the new galleries. An animation and illustration session will also be held in addition to the Sarasota Reading Festival and the Sarasota Rose Festival.

Meeting Adjourned.

Respectfully submitted,
Virginia Allison