

Art Libraries Society of North America Southeast Chapter  
Chapter Conference Business Meeting  
ARLIS/NA VRA Joint Conference, St. Louis, Missouri  
March 23, 2002

Meeting called to order at 4:05 pm.

Chapter President Roberto Ferrari welcomed ARLIS/SE chapter members and ARLIS/NA South Regional Representative Paula Hardin.

## OLD BUSINESS

### Membership Status

Secretary/Treasurer Kathleen List reported that membership stands at 59, including six Lifetime members and four new members. Fifty percent of the membership still needs to renew for 2002.

### Archives

Roberto reported that Lee Eltzroth has prepared a descriptive inventory of the chapter archives up to the presidency of Kim Collins. Roberto has emailed Melissa McDonald, with contact to Steve Majure (SCAD), to send archival files she has to Lee Eltzroth for inventory, and he distributed copies of the inventory document to date. When complete Lee will send the files to Duke University for deposit. Kathleen has reviewed the deposit agreement document between ARLIS/SE and Duke with Lee Sorenson. Duke will do the physical process of the files as part of the agreement.

### Conference Welcome Party

Roberto reminded the members of the chapter's sponsorship of the conference welcome party with our \$300 contribution.

### ALA Arts Section Program

Stephen Patrick is working on the Artist's Books program we are sponsoring at the 2002 summer ALA conference in Atlanta. The \$250 approved by the chapter will be used to offset expenses.

### Treasurer's Report

For fiscal year 2001(January - December), Secretary/Treasurer Kathleen

List reported income of \$2,505.00 including membership dues, conference fees, LoPresti raffle proceeds, and an ARLIS/NA grant of \$500. Expenses for fiscal year 2001 were \$2,361.02, including 2001 conference expenses, Welcome Party donations for the Los Angeles and St. Louis annual conferences, bank fees, postage, office supplies, and LoPresti award expenses. (Detail of the Treasurer's report was distributed at the meeting.)

For fiscal year 2002 income for the period 1/1/02 to 3/22/02 is \$30 in 2002 membership dues. Expenses for the period were \$122.83 including payment for domain name registration (2 names/2years), 2001 conference postage and 2001 LoPresti Award expenses.

The balance on hand on 3/23/02 is \$1,927.96.

#### ARTifacts Editor's Report

Newsletter editor Cary Wilkins announced that May 4 is the next newsletter deadline and suggested members send short articles about their activities at this conference. Contact information for Cary is included at the end of the minutes.

#### Webmaster's Report

Webmaster Sarah McCleskey announced the new chapter website URL: [www.arlis-se.org](http://www.arlis-se.org), hosted at SEFLIN. The chapter purchased this address and [www.arlis-se.com](http://www.arlis-se.com), each for two years at \$16.00 per year for each address from Buydomains.com. Thanks to Sarah for working this through for us and for the redesign of the web page. The pages are based on templates in Dreamweaver, with web page colors chosen from those on the cover of LoPresti winner Souls Grown Deep. The membership list is now alphabetical, and she updated all the corrections submitted earlier to other pages. Sarah will by contact graduate library science programs to see if they will add a link from their home pages to ours. There was a brief discussion following a suggestion about adding photos of the offices at the website.

#### Listserv Report

Listsrv Manager Ann Lindell reported on earlier problems of access to the listserv. She will change the default setting so that senders can see copies of their messages.

#### Historian's Report

Chapter Historian Stephen Patrick will be sending updates to the chapter

history to Sarah for the web site. ARLIS/NA South Regional Representative Paula Hardin requested we send names of our members involved in national and chapter-level leadership activities. Natalia will send a request for this information to the Listserv, compile it, and send it to Paula or her successor.

#### LoPresti Award Committee

LoPresti Committee Chair Tom Caswell reported that one hundred and forty letters have been sent to publishers, with an August 31, 2002, deadline for receipt of submissions (i.e. those with 2001 publication dates). LoPresti Committee members are Tom Caswell, Ann Lindell, Ellen Anderson, and Allen Novak, who will receive the publications at Ringling School.

#### NEW BUSINESS

##### Membership Recruitment

ARLIS/NA South Regional Representative Paula Hardin told us that membership recruitment is not a mandate of ARLIS/NA. Roberto sent ARLIS/SE conference information to the Caribbean ARLIS/NA members. Recruitment ideas included having a membership coordinator, an ARLIS/NA representative at library science career fairs, mentoring potential new members by paying their ARLIS/NA student-level dues, providing a scholarship to our regional conference. Kim Collins volunteered to pursue the idea of membership coordinator. Stephen Patrick will provide an ARLIS table at the next SELA meeting. Kathleen List reminded the members of the importance of retention efforts with prior/existing members.

##### 2002 Annual Conference Plans

Vice-President Moira Steven gave a progress report on the fall chapter conference in Asheville, NC. Asheville seasonal lodging rates are high between mid-October and Christmas. Attractions in the Asheville area are dispersed, so transportation is an issue. Though we do not have an ARLIS/SE member in the area, Lee Sorenson and Patrick Stephen said that ARLIS/NA member Helen Wykle in the area may be willing to assist with venue information. Moira prepared an action plan and met with the planning committee following the chapter business meeting. The ARLIS/NA grant for \$500 for the conference was approved and Kathleen will request the check from the new ARLIS/NA treasurer following this conference.

##### Executive Board Update

South Regional Representative Paula Hardin has accepted a position at

OCLC and her role as our representative will come to an end when she moves to begin that position. Paula has brought the following issues before the ARLIS/NA board: chapter meetings should be given scheduled meeting times at annual conferences; planned programs on specific subjects for continuing education should be offered at every annual conference; continuing education (CE) units should be considered; program proposals of merit which get turned down for an annual conference should be advanced and supported at subsequent conferences; programs in leadership and management skills are desirable (Kathleen noted that the new Management Roundtable proposed and presented two at this conference); there should be discussion about the relative value of division meetings and Update columns.

Motion: Moira Steven proposed the chapter send a letter to the ARLIS/NA board supporting organizational structural review. Second by Roberto Ferrari. Motion passed. Roberto will take responsibility for the letter.

#### Acknowledgments

Roberto gave recognition and appreciation to Paula Hardin, Natalia Lonchyna, Kathleen List, Sarah McCleskey, and Cary Wilkins for their service to the chapter this year.

#### Chapter Members' News

Sarah McCleskey's announced that the Clemson University Architecture Library has a newly-funded position of Visual Resources/Reference Librarian. The position has been posted.

Ringling School of Art and Design has a new technology building under construction to house a Multimedia Lab and Institutional Technology. Kathleen List is chair of the Academic Technology Committee that is working on the Multimedia Lab.

Moira Steven reported that the Atlanta College of Art Library and the High Museum Library are being considered for a possible merger.

Pat Thompson reported that UNC and the music library are also being considered for a possible merger.

Meeting adjourned at 5:20 pm.

Members in attendance: Natalia Lonchyna, Roberto Ferrari, Kathleen List, Cary Wilkins, Sarah McCleskey, Moira Steven, Stephen Patrick, Paula Hardin, Ann Lindell, Thomas Caswell, Jim Findlay, Kim Collins, Laura Crook, Pat Thompson, Rachel Kuhn, Marilyn Healey, Karen DeWitt.

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