

ARLIS/SE

Mid-Year 1999 Minutes Vancouver, British Columbia, Canada March 29, 1999

Minutes of the ARLIS/Southeast Chapter Meeting ARLIS/NA Annual Conference, Vancouver, BC Monday, March 29, 1999

In the absence of the ARLIS/Southeast President Linda McKee, Vice-President Kim Collins called the meeting to order at 6:30 PM, over noise from the Kosovo protest going on outside the Hotel Vancouver.

Collins introduced the ARLIS/Southeast officers in attendance, and recognized Lee Sorensen as the soon-to-be immediate past regional representative to the ARLIS/NA Board. She then introduced Pat Lynagh as the new South regional representative to the ARLIS/NA Board.

In the absence of Secretary/Treasurer Donna Smith, Collins read the budget report. (See attached.) Collins commented that the balance might not reflect all encumbrances.

Collins presented a proposal by President McKee that the chapter adopt a purchase order approval policy. It was suggested that all budget encumbrances over \$50.00 require prior approval by the ARLIS/Southeast treasurer and either the ARLIS/Southeast president and/or vice-president. After a brief discussion it was decided that McKee would be asked to draft a formal motion to be voted on by the membership at the Atlanta conference in November 1999.

Collins facilitated a discussion about retired members who were voted "lifetime members" of ARLIS/Southeast at the last annual meeting in Sarasota, Florida. (Anna Dvorak, Philip Rees, and Margaret Knoerr). There was some confusion as to whether or not letters acknowledging this honor had been sent to these individuals. Collins agreed to follow up on this and make sure letters were sent along with an invitation to join us at the 25th anniversary conference this fall in Atlanta. Collins also asked for volunteers to write up some biographical information on our lifetime members to be included on the chapter Web site. Sarah McClesky (Philip Rees), Natalia Lonchyna (Anna Dvorak), and Lee Sorensen (Margaret Knoerr) agreed to compile information for biographical sketches and send them by e-mail to Stephen Patrick and Roberto Ferrari before June 1, 1999. [patrick@etsu.edu and rferrari@fau.edu]

Ann Lindell reported that there will be a post-Vancouver conference Newsletter, published in late April or early May.

Collins gave a report on plans for the 25th Annual Conference in Atlanta. The conference planning committee consists of 10 Atlanta area librarians. Brochures describing the conference have been made available at the ARLIS/NA annual conference registration area. Roberto Ferrari is building a conference Web site that will be available May 1, 1999. There will be a "Celebration Dinner" on Saturday night during the Atlanta conference. Kathy Brackney and Jody Cappello are coordinating this effort. Kathy is seeking "remembrances" and photos from the membership in order to enhance this special occasion. Members should send these things to:

Kathy Brackney, Architecture Librarian Architecture Library Georgia Institute of Technology Atlanta, Georgia 30332-0155 (404)894-4877, Fax (404)894-0572 kathy.brackney@library.gatech.edu

Collins facilitated a discussion about last year's membership drive and whether we wanted to renew this effort. It was decided that the state representatives would continue making contacts with the focus of advertising the Atlanta Conference. Roberto Ferrari agreed to be the coordinator of the state representatives.

Stephen Patrick reported that the ARLIS/Southeast Web site has once again moved to a new server at East Tennessee State University. The move is in process and the files are currently unavailable. Patrick indicated that this problem is a temporary one. Robert Ferrari commented that the site could possibly moved temporarily (or permanently) to the same server as the Atlanta conference Web site (SEFLIN).

The meeting was adjourned at 7:15. Following the meeting, several members dined together at a lovely restaurant within walking distance of the hotel.

Respectfully Submitted, Ann Lindell

In Attendance: Kim Collins, Melissa McDonald, Lynda White, Stephen Patrick, Floyd Zula, Carl Penny, Ann Lindell, Roberto Ferrari, Martha Forbes, Ellen Anderson, Grace Reid, Sarah McCleskey, Natalia Lonchyna, Moira Steven, Jozina Cappello, Laura Tartak, Pat Lynagh, Libby Fleming.

ARLIS/SE Treasurer's Report March 23, 1999

Beginning Balance 1/3/99 = \$431.56 Dues received 1/98-3/99 = \$285 1998 conf. income = \$480 1998 LoPresti Income = \$115

Subtotal = \$880

LoPresti Expenses = \$116.04 Conference Expenses = \$216.75

Subtotal = \$332.79

Balance 3/23/99 = \$978.77